

## REQUIRED TOOLS

- 1/8" ALLEN KEY
- 9/16" WRENCH
- 5/32" ALLEN KEY
- RUBBER Mallet
- 3/16" ALLEN KEY

**1. REMOVE ALL CONTENTS FROM THE BOX**

**2. LOCATE THE LOWER TUBE AND CHAIR BASE. INSTALL THE TUBE IN THE BASE. IF THE FITMENT IS TIGHT, USE A RUBBER Mallet TO SEAT THE TUBE IN THE BASE.**

**3. TIGHTEN THE PREINSTALLED SET SCREWS WITH A 1/8" ALLEN KEY.**

**4. LOCATE THE ADJUSTMENT TUBE AND THE LOCKING PIN.**

**1: INSTALL THE ADJUSTABLE TUBE INTO THE LOWER TUBE, ALIGNING ITS SLOT WITH THE THREADED HOLE ON THE LOWER TUBE.**

**2: SLIDE THE LOCKING PIN THROUGH THE LOWER TUBE INTO THE ADJUSTMENT TUBE.**

**5. INSTALL THE DOG POINT SET SCREW BY TURNING IT FULLY IN WITH A 3/16" ALLEN KEY, THEN BACKWARDS BY 1/4 TURN. NEXT SPIN THE LOCKING NUT ONTO THE REMAINING THREADS, AND SNUG IT AGAINST THE LOWER TUBE WITH A 9/16" WRENCH.**

# PIN-PRO

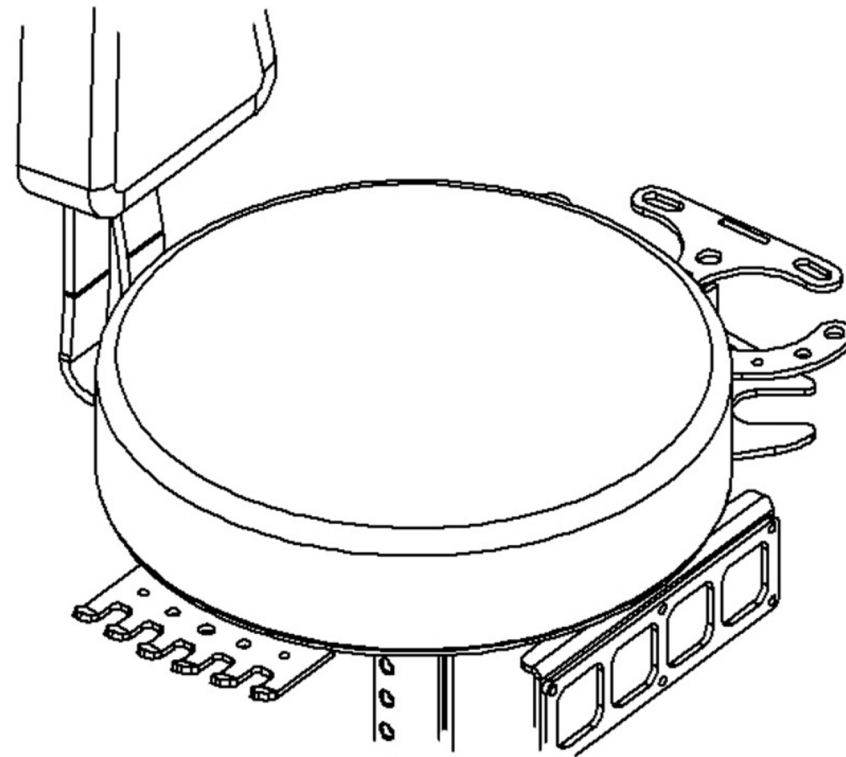
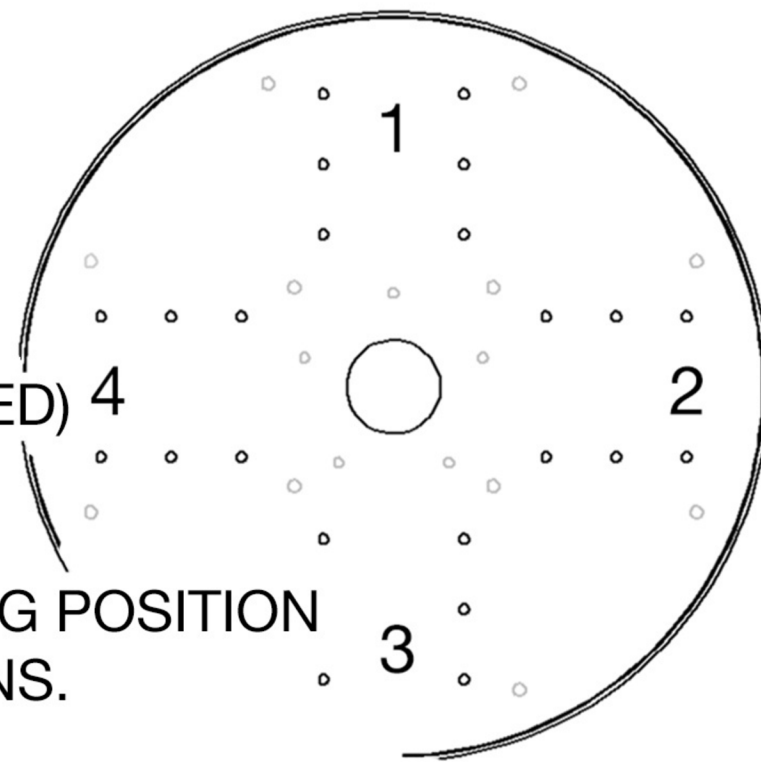
## ASSEMBLY INSTRUCTIONS

**6. LOCATE THE MAIN CUSHION OF YOUR CHAIR. PLACE IT TOP DOWN ON THE EDGE OF CLEAN TABLE OR DESK.**

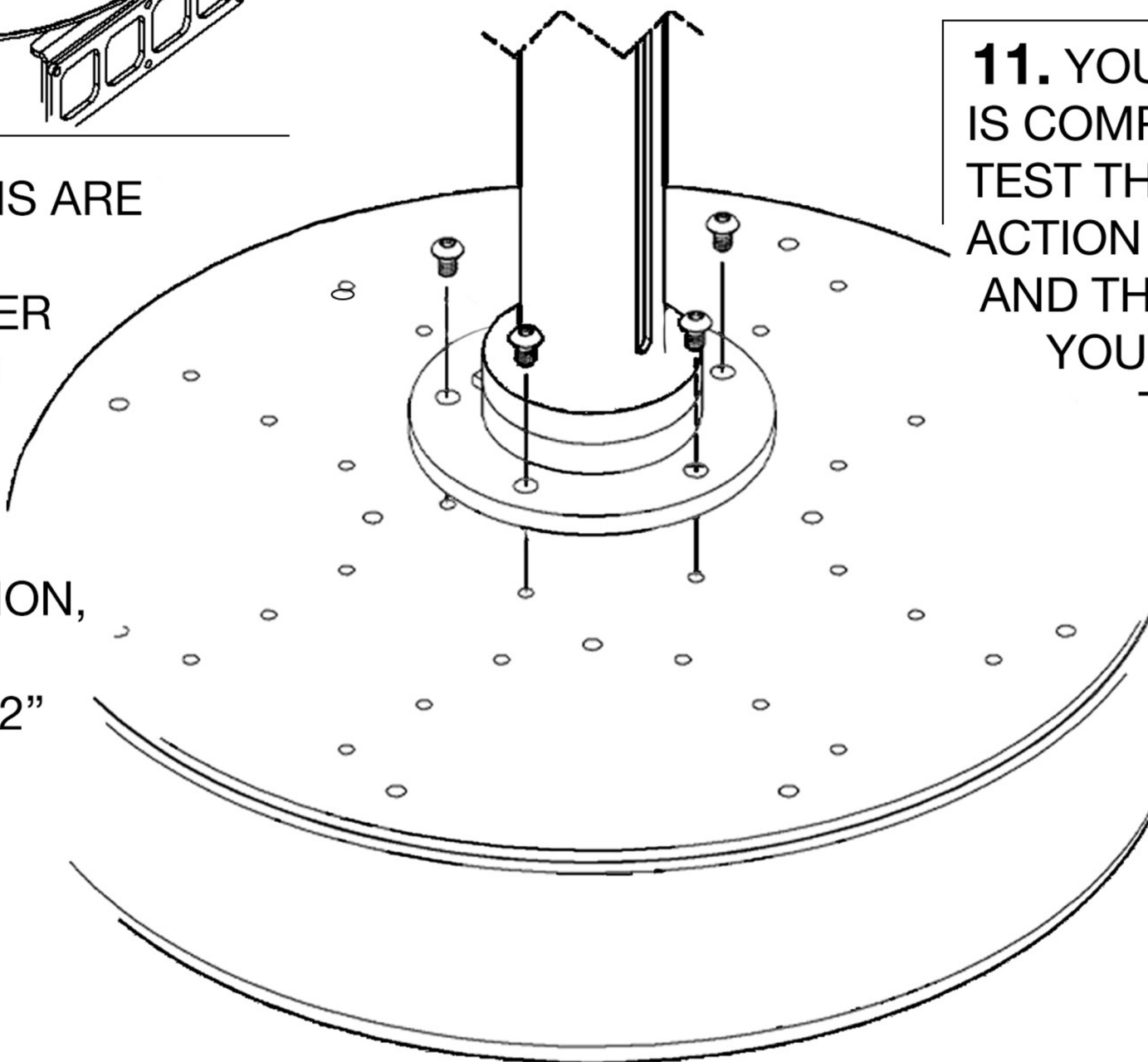
INSTRUCTIONS CONTINUED ON OPPOSITE SIDE ↪

**7.** IN THIS STEP YOU WILL CHOOSE WHERE TO MOUNT YOUR OPTIONS (IF PURCHASED)

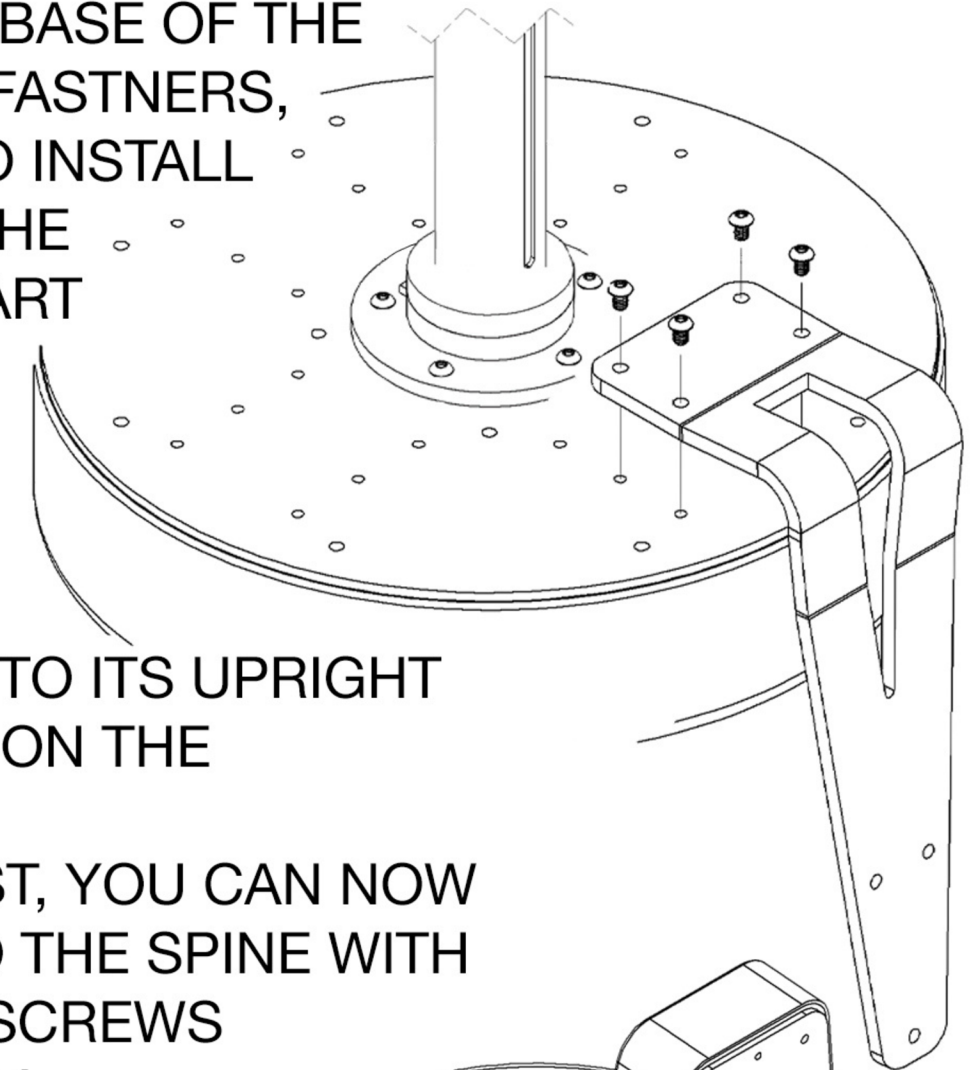
POSITION 1,2,3 AND 4 DENOTE THE MOUNTING POSITION OF ADDITIONAL OPTIONS.



**8.** ONCE YOUR OPTIONS ARE MOUNTED, YOU CAN INSTALL THE LOWER BASE ASSEMBLY ONTO THE MAIN CUSHION. WITH **TWO** PEOPLE, FLIP AND PLACE THE BASE ONTO THE CUSHION, SECURING IT WITH 5 SCREWS USING A 5/32" ALLEN KEY.



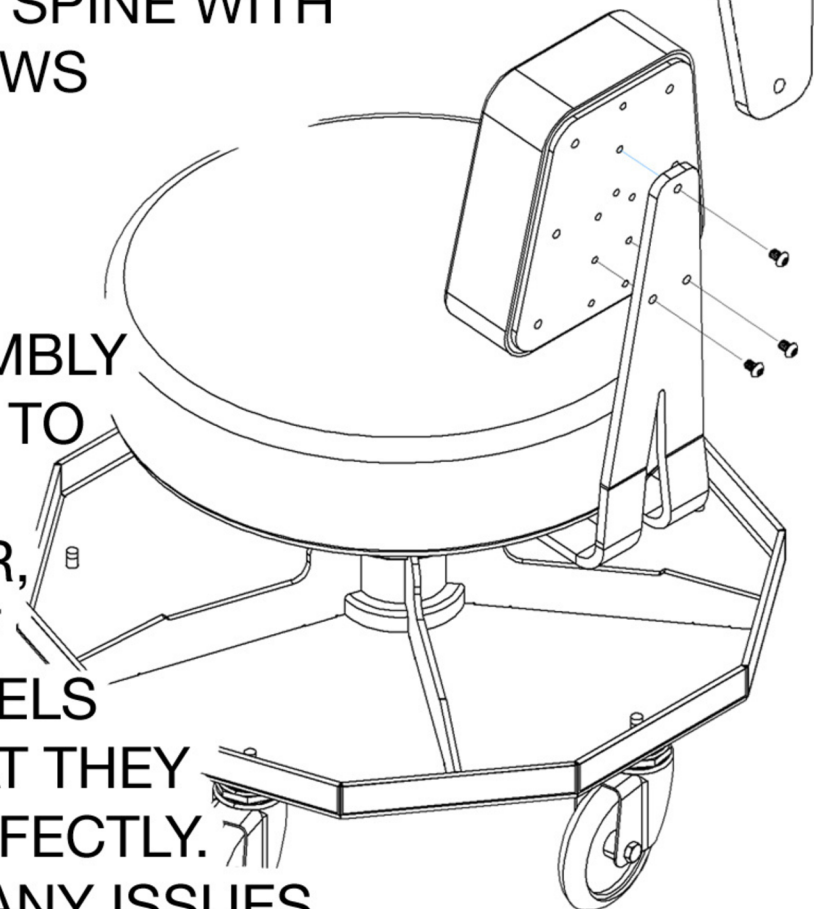
**9.** FASTEN OPTIONS TO THE BASE OF THE CHAIR WITH THE INCLUDED FASTNERS, USING A 5/32" ALLEN KEY. TO INSTALL TALLER OPTIONS SUCH AS THE BACKREST, POSITION THE PART OVER THE EDGE OF YOUR TABLE/BENCH.



**10.** ROTATE THE CHAIR TO ITS UPRIGHT POSITION AND PLACE IT ON THE GROUND. IF YOU HAVE A BACKREST, YOU CAN NOW SECURE THE CUSION TO THE SPINE WITH THE REMAINING THREE SCREWS USING A 5/32" ALLEN KEY.

**11.** YOUR CHAIR ASSEMBLY IS COMPLETE! BE SURE TO TEST THE ADJUSTABLE ACTION OF YOUR CHAIR, AND THE FUNCTION OF YOUR CASTOR WHEELS

TO ENSURE THAT THEY OPERATE PERFECTLY. IF YOU HAVE ANY ISSUES WITH THE FUNTIONALITY OF THE CHAIR, BE SURE TO NOTIFY FASTFREDDY TO RESOLVE THE PROBLEM.



**12.** ENJOY YOUR NEW FASTFREDDY CHAIR.

